

THE APPEAL PROCESS



ASSESSOR OF PROPERTY



COUNTY BOARD OF EQUALIZATION



ADMINISTRATIVE LAW JUDGE



ASSESSMENT APPEALS COMMISSION



STATE BOARD OF EQUALIZATION



COURTS

PURPOSE

The purpose of this seminar is to ensure a complete understanding on the part of the county board members of their legal and procedural responsibilities relative to the assessment of property.

This seminar is designed as an open forum. Topics are meant to be informative and should foster discussion and debate. Participants are encouraged to ask questions about the topics and discuss other points of interest.

OBJECTIVES

- To instruct county board members with regard to their responsibilities under law, including the proper organization, conduct and record keeping of appeals before their board.
- To ensure an adequate working knowledge of the concepts of valuation as applied to real and personal property.
- To ensure an adequate working knowledge of pertinent sources of appraisal data and the determination of its validity and application to appeals before the board.
- To establish minimum requirements of evidence for both the appellant and the assessor that will ensure proper judgment regarding the value of the property in question.
- To provide county board members with the most current law and appraisal techniques that are essential for accurate valuation judgments.

COST

This program is offered to county board members and assessment staff free of charge.

SEMINAR

for

COUNTY BOARD OF
EQUALIZATION MEMBERS

AND

ASSESSING OFFICIALS



sponsored by

**Tennessee Comptroller of the Treasury,
University of Tennessee County Technical
Assistance Service,
and the Tennessee Association of
Assessing Officers**

2018 COUNTY BOARD SEMINAR DATES & LOCATIONS



WEDNESDAY, MAY 2 (MEMPHIS)

Office of Code Enforcement - Training Center
6465 Mullins Station Road
Memphis, TN 38134

THURSDAY, MAY 3 (JACKSON)

Jackson State Community College -
McWherter Center (Ayers Auditorium)
Room 114
2046 North Pkwy
Jackson, TN 38301

MONDAY, MAY 14 (FRANKLIN)

Williamson County Agricultural Center
4215 Long Lane
Franklin, TN 37064

WEDNESDAY, MAY 16 (COOKEVILLE)

Upper Cumberland Regional Health Facility,
Meeting Rooms A, B, and C
1100 England Drive
Cookeville, TN 38501

THURSDAY, MAY 17 (JONESBOROUGH)

Historic Jonesborough Visitors Center
117 Boone Street
Jonesborough, TN 37659

FRIDAY, MAY 18 (KNOXVILLE)

UT Conference Center
600 Henley Street
Room 413ABC
Knoxville, TN 37902

Parking is located at the Locust Street Garage, and you will receive a parking voucher once you arrive at the seminar.

WEDNESDAY, MAY 30 (CLEVELAND)

Cleveland State Community College
3535 Adkisson Dr NW
Cleveland, TN 37312

THURSDAY, MAY 31 (KIMBALL)

Chattanooga State Kimball Campus
2100 Main St
Kimball, TN 37347

This seminar meets the 4 hour annual training requirement of Tenn. Code Ann. § 67-1-403.

**ADDED
LOCATIONS**

Seminar times are from 8:30 A.M.-12:30 P.M. in all locations.