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NOTICE AND AGENDA
ACOG/OORC Meeting
December 16, 2016

The Advisory Committee on Open Government ("ACOG") will meet with the Office of Open Records Counsel ("OORC") on Friday, December 16, 2016, at 10:00 a.m. (CST) in the 16th Floor Video Conference Center in the James K. Polk Building, 505 Deaderick Street, Nashville, Tennessee. Some members of the advisory committee may participate by telephone conference.

Information regarding the Advisory Committee on Open Government can be found at <http://www.comptroller.tn.gov/openrecords/acog.asp> and for the Office of Open Records Counsel at <http://www.comptroller.tn.gov/openrecords/index.asp>.

AGENDA

- I. Introductions
- II. Model Public Records Policy
 - a. Summary of Comments
 - b. Discussion
 - c. Submission of Written Comment by ACOG
- III. Best Practices and Guidelines
- IV. Other Draft Policies and Guidelines
 - a. Schedule of Reasonable Charges
 - b. Frequent and Multiple Requests
 - c. Safe Harbor Policy
 - d. Advisory Opinion Guidelines
 - e. Mediation of Public Record Disputes
 - f. Revised Forms
- V. OORC Updates
- VI. OORC and ACOG Annual Report
- VII. Adjourn

Lee Pope, Deputy Open Records Counsel, COT
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