

Tennessee Investment in Student Achievement (TISA) Act Requirements

2025 Budget Submission Requirements for TISA Act

The Tennessee Investment in Student Achievement Act (the Act) contains a provision that prohibits our office from approving the local government's budget unless the **local contribution** required by the Act is included in the budget (T.C.A. § 49-3-108(h)).

To ensure compliance with the Act, we have partnered with the Department of Education and need you to enter **budgeted revenues** for your school system into **ePlan prior to submission** of your budget packet to the Division of Local Government Finance.

THE FOLLOWING STEPS SHOULD BE FOLLOWED:

- FIRST** Adopt the budget for your local education agency (school system).
- SECOND** Enter budgeted revenues for your **local contribution** into the Tennessee Department of Education's online ePlan application. Please note that your financial expenditure report information can be entered into ePlan at a later date once it is available; however, the budgeted revenues **must be entered prior to your budget submission**.
- THIRD** Take a snip-it, screen shot, or picture of your computer screen on the ePlan site showing this has been done.
- FOURTH** Include the snip-it, screen shot, or picture **as part of your initial annual budget submission**. Do not send separately.
- FIFTH** The Department of Education will review budgeted revenues and let our office know if the local contribution is consistent with the Act and we will proceed with our review of your annual budget.