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To: Utility District Commissioners  
From: Betsy Knotts, Director, Division of Local Government Finance   
Subject: Free Online Training Reminder and Recent Changes to our Office

### **Free Online Training**

We have received several questions about the required continuing education for utility district commissioners. While traditional classroom style trainings are currently not being offered, we are writing to remind you of the free online training our office provides. **Utility district commissioners can receive up to 6 hours of credit at no cost.**

- We have created a short video to answer many common questions about Tennessee utility training requirements. The video can be found at the following link:  
<https://comptroller.tn.gov/boards/utilities/utility-management-review-board/utility-districts-utility-training-requirement-video.html>
- The free online training can be found at the following link:  
<https://comptroller.tn.gov/boards/utilities/water-wastewater-financing-board/ot/training.html>

### **Changes to our Office**

The utility function of the Comptroller's Office will now be housed in the newly created Division of Local Government Finance. John Greer has been named an Assistant Director and will continue to serve as staff to the Utility Management Review Board. Ross Colona has been named a Financial Analyst and will continue to serve as staff to the Board as well.

If you should have questions or need assistance regarding your utility, please refer to our online resources on our website or feel free to contact John Greer or Ross Colona at 615.747.5260 or [utilities@cot.tn.gov](mailto:utilities@cot.tn.gov).