



FREE PUBLIC RECORDS AND OPEN MEETINGS TRAINING

The Tennessee Comptroller's Office of Open Records Counsel (OORC) is conducting five 2-hour training seminars in October for government employees, elected officials, media, and anyone who is interested in learning more about Tennessee's public records and open meetings laws.

Open Records Counsel Toni Chadwick and Assistant General Counsel Seth May will lead each class through a variety of topics including public records laws and procedures, open meetings requirements, and exceptions to the Tennessee Public Records Act.

Qualifies for Certified Municipal Finance Officer, Certified County Finance Officer, and Utility Commissioner training credits.

The training locations, dates, and times are listed below.

★ TRAINING SCHEDULE ★

Tuesday, October 1, 2024 • 10 a.m. – 12 p.m. (ET)

University of Chattanooga
University Center
710 E. 5th Street
Chattanooga, TN 37403

Wednesday, October 9, 2024 • 10 a.m. - 12 p.m. (CT)

University of Memphis
FedEx Institute of Technology
365 Fogelman Drive
Memphis, TN 38152

Wednesday, October 2, 2024 • 10 a.m. - 12 p.m. (ET)

University of Tennessee Knoxville
Conference Center
600 Henley Street, Conference Room 413
Knoxville, TN 37920

Wednesday, October 23, 2024 • 10 a.m. - 12 p.m. (CT)

Cordell Hull Building
Volunteer Conference Center
425 Rep. John Lewis Way N.
Nashville, TN 37423

Tuesday, October 8, 2024 • 10 a.m. - 12 p.m. (CT)

Carl Perkins Civic Center
400 S. Highland Avenue
Jackson, TN 38301

Please RSVP by sending an email to: Catherine.Faulk@cot.tn.gov

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For additional information about the Office of Open Records Counsel and other related resources, visit: www.comptroller.tn.gov/openrecords/
