






## FREE PUBLIC RECORDS AND OPEN MEETINGS TRAINING

-  The Tennessee Comptroller's Office of Open Records Counsel (OORC) is hosting seven two-hour training events across the state in the month of October for government employees, elected officials, media, and anyone who is interested in learning more about Tennessee's public records and open meetings laws.
-  Open Records Counsel Lee Pope and Assistant General Counsel Rachel Buckley will lead each class through a variety of topics including public records laws and procedures, open meetings requirements, and exceptions to the Tennessee Public Records Act.
-  Qualifies for Certified Municipal Finance Officer and Utility Commissioner training credits.

*The training dates, times, and locations are listed below. All times are local.*

**COOKEVILLE • TUESDAY, OCTOBER 1 • 10 AM – 12 PM**

Upper Cumberland Regional Health Facility • 1100 England Drive, Cookeville, TN

**KINGSPORT • WEDNESDAY, OCTOBER 9 • 10 AM – 12 PM**

Kingsport Chamber of Commerce • 400 Clinchfield Street, #100, Kingsport, TN

**KNOXVILLE • THURSDAY, OCTOBER 10 • 10 AM – 12 PM**

UT Conference Center • 600 Henley Street, Knoxville, TN

**CHATTANOOGA • FRIDAY, OCTOBER 11 • 10 AM – 12 PM**

The Chattanooga • 1201 Broad Street, Chattanooga, TN

**JACKSON • TUESDAY, OCTOBER 15 • 10 AM – 12 PM**

Jackson Energy Authority Training Center • 320 Highway 45 By-Pass, Jackson, TN

**MEMPHIS • WEDNESDAY, OCTOBER 16 • 10 AM – 12 PM**

Auditorium C, One Commerce Square • 40 S. Main Street, Memphis, TN

**NASHVILLE • TUESDAY, OCTOBER 22 • 10 AM – 12 PM**

Cordell Hull Building, Volunteer Conference Center • 425 Fifth Avenue North, Nashville, TN

**Please RSVP by sending an email to [open.records@cot.tn.gov](mailto:open.records@cot.tn.gov)**

**Office of Open Records Counsel**

Tennessee Comptroller of the Treasury

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*For additional information about the Office of Open Records Counsel and other related resources, visit: [www.comptroller.tn.gov/openrecords/](http://www.comptroller.tn.gov/openrecords/)*