



JASON E. MUMPOWER
Comptroller

May 20, 2021

MEMORANDUM

TO: County Mayors/Executives
Administrators of Elections
County Commissioners

FROM: Jason E. Mumpower, Comptroller of the Treasury

SUBJECT: Redistricting and Reapportionment

A handwritten signature in blue ink, appearing to read "J.E. Mumpower", is written over the "FROM:" line of the memorandum.

Every ten years, in conjunction with the U.S. decennial census, local governments are required to redistrict and reapportion their legislative bodies according to state law. That time is almost here. To help your local government through your required decennial redistricting and reapportionment, the Comptroller's Division of Property Assessments is pleased to announce the release of the 2021 Edition of A Guide to Local Government Redistricting in Tennessee.

This Guide is your roadmap to successful local redistricting in 2021. It contains the regulations you are required to follow as well as several examples of processes you may choose to utilize. The Guide also includes a Local Redistricting Quick Reference appendix that provides a quick overview of the basics of local redistricting.

The guide can be downloaded from our website at tncot.cc/2021guide.

Additionally, on [our website](#), you can find the following documents and forms to assist in the redistricting process:

- Sample Resolution – To Establish a Redistricting Committee
- Sample Resolution – To Adopt a Reapportionment/Redistricting Plan
- Sample Resolution – To Remove Prison Population
- 2010 maps showing current Commission Districts and 2010 Population Summary
- 2010 maps showing current Voting Precincts and 2010 Population Summary

The Geographic Services section of the Comptroller's Division of Property Assessments currently maintains all county commission district and voting precinct maps. Serving as the local redistricting data coordinator in Tennessee, we will receive and distribute 2020 census-related information (including maps and population figures) to local officials responsible for redistricting. The County Technical Assistance Service (CTAS) is assisting us in this process. Not only will CTAS assist with the distribution of redistricting materials, but more importantly, they will be available to provide technical assistance in developing new district plans. Counties that need assistance will be divided among CTAS and our office. If you have not already discussed the level of assistance you may need during the redistricting process with CTAS or Geographic Services, please contact our office and let us know how we may support your county. We look forward to working with you throughout this process.

Also, due to delays from the Census Bureau, our office will not receive the 2020 census population data until September 2021. The statutory deadline to complete redistricting is January 1, 2022. **Depending on when the census maps and population data are available, you will only have between two and three months to develop and finalize a new county commission district plan.** As a result, we recommend that local officials go ahead and begin to:

- Establish a redistricting committee;
- Review your current districts;
- Review your county's private acts;
- Read our office's 2021 Edition of A Guide to Local Government Redistricting; and
- Appoint a technical lead or contact person for redistricting in your county, to avoid confusion.

Being proactive in the redistricting process can help ensure that you have a smoother transition when it is time to redistrict. Due to the potential for a backlog of final map requests submitted to our office this November and December, it may be beneficial to set your own deadline much earlier than January 1. Additionally, if your county will be conducting a primary election in May 2022, completing redistricting before the December 20 petition pickup date will be necessary.

If you have any questions about this memorandum or the redistricting process, please contact Matthew Hill at 615.401.7828 or Matthew.Hill@cot.tn.gov. You may also respond to this memorandum at the following address:

Tennessee Comptroller of the Treasury
Division of Property Assessments/Geographic Services
Cordell Hull Building
425 Rep. John Lewis Way N.
Nashville, TN 37243

cc: Bryan Kinsey, Director, Division of Property Assessments
Mark Goins, Coordinator of Elections
County Technical Assistance Service
Tennessee County Services Association