#### **GENERAL INSTRUCTION SHEET**

- This report must be completed in proper form (typed or legibly printed) and must be <u>filed</u> with the Comptroller of the Treasury on or before April 1, 2025. A copy should be retained in your files for future reference. Failure to file a tax report could result in an audit under T.C.A. 67-5-1320.
- 2. ROUND ALL DOLLAR FIGURES TO WHOLE DOLLARS!
- 3. **NO SHEET OR SECTION SHOULD BE LEFT BLANK.** If a sheet or section does not apply to your company, indicate by placing the words "inapplicable" or "none".

#### \*INCOMPLETE REPORTS WILL BE RETURNED!\*

- 4. Furnish the Comptroller of the Treasury with a **COMPLETE** copy of the **FEDERAL ENERGY REGULATORY COMMISSION REPORT.**
- 5. The Comptroller of the Treasury requires certain information pertaining to the company's organization, legal status, and operation. **Pages 1 & 1A** should be completed very carefully. If a particular statement or question does not apply to your company, place the words "inapplicable" or "none" in the appropriate blank(s). **Do not leave any of the statements or questions on Pages 1 & 1A blank unless instructed to do so.**
- 6. **Page 2** requires the Gross <u>and</u> Net Investment in System and Tennessee plant and property. This property is to be separated as to Distributable and Localized property. Under the heading "Localized," include all other property, plant, and equipment. **Page 2** also requires information pertaining to the average Market Price of Common and Preferred Stock.
- 7. **Page 2A** requires a listing of equipment leased and/or used by your company. Leased equipment refers to personal property obtained through an operating lease. Used property refers to personal property not under a lease agreement and not owned by you but in your possession.
- 8. **Page 7** requires a summary of all Tennessee plant and property by counties, cities, and special school districts. **PLEASE NOTE:** Gross Investment in pipeline is considered <u>real</u> property and should be placed in the appropriate column. Please refer to the notes at the bottom of the page.
- 9. Page 8 & 8A require that you give the Gross Investment & Cash Value of all Tennessee property, plant, and equipment. You are further required on Pages 7 & 7A to break down all Tennessee property, plant, and equipment as to its physical location within the corporate limits or outside corporate limits.
- 10. Pages 8 & 8A require a breakdown of Gross Investment & Cash Value of Tennessee property, plant, and equipment as to county, city, and special school district. Complete a separate sheet for each county, city, and special school district where property is located. The county sheet should also include property located in the cities and special school districts within that particular county. The city sheet should also include properties of special school districts located within that particular city. The special school district sheet should include only that property located within that particular school district.
- 11. Page 9 requires a listing of all purchases and sales of Tennessee real property (including telecommunications towers) occurring during the year 2024.

## GENERAL INSTRUCTION SHEET (continued)

- 12. **Page 10** requires a listing of all properties receiving tax incentives such as Pilot Agreements (PILOT) or property leased from an Industrial Development Board (IDB). Report each separate agreement subject to these incentives by populating each column with the pertinent data.
- 13. Page 11 requires a listing of all real property under construction. This listing will include all real property currently under construction or construction expected to be completed by September 1 of this year. Be sure to include the county and city where located, map reference and property owner, description of improvement, and the construction cost.
- 14. NO SHEET OR SECTION SHOULD BE LEFT BLANK. If a sheet or section does not apply, indicate such in accordance with **Instruction # 5** on previous page.
- 15. IT IS IMPERATIVE THAT THE REPORT BE SIGNED. IF NOT, THE REPORT WILL BE RETURNED.
- 16. Any additional information, schedules, etc., provided by your company must be submitted on LETTER SIZE PAPER (8.5" x 11").
- 17. Please provide the Office of State Assessed Properties with all documents in which an opinion of value has been determined by an appraiser hired by your company, any employee of your company, a public utilities commission or its equivalent, or any other party whose service was contracted by your company for the **past three years**. The documents should be summary in nature and **do not include** state or local appraisals.
- 18. To assure property accountability compliance, please provide the Office of State Assessed Properties with documentation supporting entries on the Ad Valorem Tax Report for the following: <a href="mailto:gross investment in Tennessee">gross investment in Tennessee</a>, and net investment in Tennessee. In other words, show how the numbers are derived. For companies located one hundred percent (100%) in Tennessee, a reference to the Balance Sheet is sufficient.





# STATE OF TENNESSEE **2025**



### AD VALOREM TAX REPORT



COMPANY NAME						
STREET (PRINCIPAL OFF	FICE INFORMATION)	CITY		STATE	 ZIP CODE	
STREET (PRINCIPAL OFF	FICE INFORMATION IN TENNE	CITY ESSEE)		STATE	 ZIP CODE	
PHONE NUMBER	( )		FAX NUMBER	_( )		
	COMPANY WEB SITE					
	EMAIL ADDRESS					

Visit our website at: www.comptroller.tn.gov/sap

MAIL REPORT TO:

# COMPTROLLER OF THE TREASURY OFFICE OF STATE ASSESSED PROPERTIES

Cordell Hull Building 425 Rep. John Lewis Way N. Nashville, TN 37243-3400 (615) 741-0140 FAX (615) 741-0142

\*\*\*\*\*\*

1.	Company Name					
2.	Principal Office Location					
			Number & Street			
			City	Stat	e	Zip
3.	Is Company	INDIVIDUAL?	PARTNERSHIP?			CORPORATION?
		COOPERATIVE?	OTHER?			
4.	If a <b>CORPORATION</b> or <b>O</b>	THER similar enterprise, so	upply the following information	tion:		
	Under laws of what state of	organized		Date organ	nized	
	Add charter of incorporation	on or similar enterprise.		Date disso		
	Under laws of what state of	organized	Date	organized		
5.	Name & address of PRES	SIDENT, OWNER, OR PAR	RTNER	Nan		
				Nan	ie	
	Position/Title	Number & Stre	eet	City		State Zip
6.	Name & address of <b>GENE</b>	RAL MANAGER	N	ame		
				ume		
	Number & S	Street	City	<u> </u>	State	Zip
7.	GROSS Investment in SY	STEM plant and property	December 31, 2024	:	\$	
8.		EM plant and property Dec		_	<u> </u>	
				_	-	
9.		ue (Income) for year ended			\$	
10.	SYSTEM NET OPERATIN	NG Revenue (Income) for y	year ended December 31,	2024 _	\$	
11.	Amount of LOANS FROM	I FEDERAL AGENCIES, if	any	_ :	\$	
12.	Indicate stock & debt of co	mpany:				
		Amount	No. of Shares or	Book (		Market or
		Authorized	Amount Issued	Par Val	ue	Cash Value
	Preferred Stock					
	Common Stock					
	Bonds Other Long Torm Debte					
	Other Long-Term Debts					
13.	State surplus at beginning	g of 2024 \$	End of	2024 _	\$	
14.	State amount of dividends	s paid for the year 2024:	Preferred \$	C	ommon	\$
15.	State exact dollar amount your Federal Income Tax		X ACTUALLY PAID OR O	WED FOR 2	2024 as	reported on
16.	State ACTUAL CASH or M	1ARKET VALUE of all Ten	nessee plant and property	as of		

17.	2023 \$ 2024 \$
18.	Total number of subscribers in Tennessee
19.	Does your company operate solely (100%) in Tennessee? YES NO
	If you checked "YES" it will not be necessary to complete questions 20-27. If you checked "NO" <b>you must</b> complete questions 20-27.
20.	GROSS Investment in Tennessee plant and property December 31, 2024 \$
21.	NET Investment in Tennessee plant and property December 31, 2024 \$
22.	TENNESSEE GROSS Revenue (Income) for year ended December 31, 2024 \$
23.	TENNESSEE NET OPERATING Revenue (Income) for year ended December 31, 2024 \$
24.	Percent of TENNESSEE GROSS Investment as compared to SYSTEM GROSS Investment in plant and property December 31, 2024 %
25.	Percent of TENNESSEE NET Investment as compared to SYSTEM NET Investment in plant and property  December 31, 2024 %
26.	Percent of TENNESSEE GROSS Revenue (Income) as compared to SYSTEM GROSS Revenue (Income) for year ended December 31, 2024 %
27.	OPERATING Revenue (Income) for year ended December 31, 2024 %
28.	Does your company or its parent holding company file the following? Check all that apply:
	a. SEC Form 10-K
	b. Annual report to stockholders
	c. FERC Form 2
	File one copy of each of the items checked in item 28 with the Comptroller of the Treasury, Office of State Assessed Properties.
29.	What was the date of your last rate case? Was the case heard by a state PSC
	or a federal entity? What was the return on equity granted? %
30.	Special questions regarding this report should be directed to:
	NAME:
	TITLE:
	ADDRESS:
	Number & Street
	City State Zip
	PHONE NUMBER: ( )
	FAX NUMBER: ( )
	E-MAIL ADDRESS

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## BALANCE SHEET ASSETS

#### **AS OF DECEMBER 31**

		AS OF DECEMBER ST				
		<u>2024</u>	2023			
<u>ltem</u>	Fixed Assets	<del></del>				
1.		<b>c</b>	<b>c</b>			
1. 2.	Utility Plant in Service	_\$	\$			
2. 3.	Plant Under Construction					
	Property Held for Future Use					
4. -	Plant Acquisition Adjustment Total Fixed Assets					
5.						
6. 7.	LESS Depreciation & Amortization Reserve	\$	<u></u>			
7.	Net Fixed Assets	<u> </u>	\$			
	Other Property & Investments					
*8.	Non-Utility Property	\$	\$			
9.	LESS Accumulated Depreciation	<del>.</del>				
10.	Net Non-Utility Property	-				
*11.	INVESTMENT IN AFFILIATED COMPANIES	-				
*12.	OTHER INVESTMENTS	-				
13.	Miscellaneous Physical Property	-				
14.	Sinking Funds	-				
15.	Other Fund Accounts					
16.	Total Other Property & Investments	\$	\$			
	Current Assets					
17.	Cash	\$	\$			
18.	Special Cash Deposits					
19.	Working Funds					
20.	Temporary Cash Investments					
21.	Notes Receivable from Affiliated Companies					
22.	Other Notes Receivable					
23.	Due from related parties – Net					
	Accounts Receivable from Affiliated Companies					
24.	Net					
25.	Other Accounts Receivable – Net					
26.	Interest & Dividends Receivable					
27.	Pre-Payments					
28.	MATERIALS & SUPPLIES					
29.	Liquefied Natural Gas Stored					
30.	Subscriptions to Security Issues					
31.	Other Current Assets					
32.	Total Current Assets	\$	\$			
	Defense I Oberese					
	<u>Deferred Charges</u>					
33.	Discount on Long-Term Debt	\$	\$			
34.	Extraordinary Maintenance & Retirements					
35.	Clearing Accounts					
36.	Other Deferred Charges	<u> </u>				
37.	Total Deferred Charges	\$	\$			
38.	TOTAL ASSETS	\$	\$			
50.	I O I AL AUUL IU	Ψ	Ψ			

<sup>\*</sup>GIVE A DETAILED BREAKDOWN AND DESCRIPTION OF THIS TYPE OF PROPERTY INVESTMENT.

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# BALANCE SHEET LIABILITIES & OTHER CREDITS

#### **AS OF DECEMBER 31**

		<u>2024</u>	2023
<u>ltem</u>	Capital Stock & Retained Earnings	, <del></del>	
1.	Common Capital Stock Outstanding	\$	\$
2.	Preferred Capital Stock Outstanding		
3.	Premiums on Capital Stock		
4.	Other Capital Liability Accounts		
5.	Proprietor's Capital		
6. <b>7</b>	Other Capital		
7.	Retained Earnings Reserved		
8.	Unappropriated Retained Earnings		
9. 10.	LESS Discount on Capital Stock LESS Capital Stock Expense	-	
10.	Total Capital Stock & Retained Earnings	\$	\$
11.	Total Capital Stock & Retained Lamings	Ψ	Ι Ψ
	Long-Term Debt		
12.	Funded Debt Outstanding	\$	\$
13.	Receivers Certificates		
14.	Advances from Affiliated Companies		
15.	Other Long-Term Debt(s)		
16.	Total Long-Term Debt(s)	\$	\$
	Current & Accrued Liabilities		
17.	Current portion of Notes Payable	\$	\$
18.	Other Notes Payable (Current)	•	
19.	Accounts Payable to Affiliated Companies		
20.	Other Accounts Payable		
21.	Customers Deposits		
22.	Matured Interest & Dividends		
23.	Current portion of Long-Term Debt(s)		
24.	Advance Billing & Payments		
25.	Taxes Accrued		
26	Unmatured Interest, Dividends, & Rents		
26. 27.	Accrued Refunds Due Customers	-	
27. 28.	Other Current Liabilities		
29.	Total Current & Accrued Liabilities	\$	\$
_0.			
	<u>Deferred Credits &amp; Reserves</u>		
30.	Premium on Long-Term Debt	\$	\$
31.	Insurance Reserve		
32.	Provident Reserve		
33.	Amortization Reserve		
34. 35.	Employment Stabilization Reserve Other Deferred Credits & Reserves		
36.	Accumulated Deferred Income Taxes		
37.	Total Deferred Credits & Reserves	\$	\$
<b></b>		<del>*</del>	
	Contributions in Aid of Construction		
38.	Contributions in Aid of Construction	\$	\$
39.	TOTAL LIABILITIES & OTHER CREDITS	\$	\$

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#### **LONG-TERM DEBT**

#### Mortgages, Bonds, Promissory Notes, & Miscellaneous Long-Term Debt

						Interest	for Year	
				Principal Paid				
Date of Issue	Date of Maturity	Description: (Bonds, Notes, or Other Instrument)	Beginning of Year Balance	Paid During Year	*End of Year Balance	Rate (%)	Amount	Leave This Column Blank
15508	ivialurity	(Bonds, Notes, of Other Instrument)				Nate (%)		COIUIIIII DIAIIK
			\$	\$	\$		\$	
		TOTALS	\$	\$	*		\$	

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#### **INCOME STATEMENT**

#### **AS OF DECEMBER 31**

			2024	2023
<u>ltem</u>	Operating Revenue			
1.	Residential Sales	_\$		\$
2.	Commercial Sales	<u></u> -		
3.	Industrial Sales	<u></u> -		
4.	Municipal Sales	<u> </u>		
5.	Other Miscellaneous Revenue & Sales			
6.	Total Operating Revenue	<u></u>	}	\$
	Operating Expense			
7.	Production Expense		3	\$
8.	Purchased Gas			
9.	Transmission Expense			
10.	Distribution Expense			
11.	Storage Expense			
12.	Customer Accounting & Collection Expense			
13.	Sales Expense			
14.	Administrative & General Expense			
15.	Operating Taxes: State, County, & Municipal			
16.	Operating Taxes: Federal Income Taxes			,
17.	Operating Taxes: Federal Other Taxes			
18.	Depreciation Expense			
19.	Amortization Expense			
20.	Other Operating Expense			
21.	Total Operating Expense	\$	3	\$
22.	NET OPERATING INCOME	\$		\$
23.	Other Income Dividend Income Allowance for Funds Used During Construction	_\$	3	\$
24.	(AFUDC)			
25.	LESS: Federal Income Taxes on AFUDC			
26.	Other Interest Income			
27.	Total Interest Income			
28.	Income from Non-Operating Property			
29.	Miscellaneous Income			
30.	Total Other Income	\$		\$
	Miscellaneous Deductions from Income			
31.	Miscellaneous Income Charges	_ \$		\$
32.	Federal Income Taxes-Non-Operating			
33.	Other Non-Operating Taxes			
34.	Total Miscellaneous Deductions			
35.	Net Other Income			
36.	Gross Income	\$	3	\$
	Interest & Other Deductions			
37.	Interest on Funded Debt	_ \$	5	\$
38.	Other Interest Deductions			_
39.	Amortization of Discount on Long-Term Debt			_
40.	Release of Premium on Long-Term Debt-Credit			_
41.	Other Fixed Charges			
42.	Total Interest & Other Deductions			
43.	Net Income Before Extraordinary Items	\$	;	\$
		<u>=</u>		<u>.</u>
	Extraordinary & Delayed Items			
44.	Extraordinary & Delayed Items	_\$	<u> </u>	\$
45.	Net Income to Retained Earnings	\$		\$
		_ <del></del>		CT-0400

#### **LEASED EQUIPMENT**

This schedule should include all operating equipment located in Tennessee that is leased or used by your company.

Type of Equipment	No. Of Units	Total Annual Amount of Rent	Age Of Units	Annual Depreciation Rate	Lease Expiration Date	Owner	<u>Tax</u> <u>Liability</u> Lessor or Lessee	Original Cost	Accumulated Depreciation	Depreciated Cost	Location (County & City)
		\$						\$	\$	\$	

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#### **Summary of Tennessee Property** BY COUNTIES, CITIES, AND SPECIAL SCHOOL DISTRICTS

Name of Co Special Sci	ounty, City & hool District	Gross Inve Mains & Se (Inc. CWIF	ervice Lines @ 100%)	In	nvestment Land	Gross Inve	ures	Personal   CWIP @ 15	% of Cost	Gross Inve Pumping, & Metering and Equi	Storage, Stations ipment	Furniture Equip Autom Materials	restment in s, Fixtures, pment, nobiles, & Supplies	Gross Investment
0	0:::/000	Outside	Inside	Outside	Inside	Outside	Inside	Outside	Inside	Outside	Inside	Outside	Inside	TOTAL
County	Cities/SSD	Cities	Cities	Cities	Cities	Cities	Cities	Cities	Cities	Cities	Cities	Cities	Cities	TOTAL
								EXAMPLE						
Williamson		\$5,000,000		\$500,000		\$10,000,000		\$2,000		\$500,000		\$100,000		\$16,102,000
	Franklin		\$2,000,000	· · · ·	\$200,000	, ,	\$0		\$0			\$50,000		\$2,250,000
	9 <sup>th</sup> SSD		\$2,000,000		\$1,000,000		\$200,000		\$2,500					\$3,202,500
										_		_	_	
									+					
									-					
											-			
	<u> </u>											<b>_</b>	<b>-</b>	
GRAND 1	TOTAL	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

<sup>(1)</sup> Please indicate the name of each City and Special School District where you have property and place them in the appropriate block under the name of the county in which they are located. SEE EXAMPLE.

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County figures should reflect the Gross Investment in all property located **OUTSIDE** corporate city. City figures should reflect the Gross Investment in all property located **INSIDE** corporate city limits.

The Special School District figures should reflect the Gross Investment in all property located therein. Figures for Special School Districts should be shown in parenthesis and should not be included in the Grand Total as these figures will be reflected in the County.

## TENNESSEE PROPERTY December 31, 2024

#### **GAS DISTRIBUTION SYSTEM**

	Gross Investment Within Corporate Limits	Gross Investment Outside Corporate Limits	Gross Investment Total	Cash Value Jan. 1, 2025
Meters	\$	\$	\$	\$
Service Lines				
Mains by Size & Kind:				
House Regulators				
Measuring & Regulating Equipment				
Meter Installations				
Other Distribution Equipment				
Total Investment	\$	\$	\$	XXXXXXXXX
Total Cash Value 1/1/2024	\$	\$	XXXXXXXXX	\$
GAS PLANT EQUIPMENT Retorts	\$	\$	\$	\$
Benches				
Generators				
Holders				
Other Gas Plant Equipment				
Total Investment	\$	\$	\$	XXXXXXXXX
Total Cash Value 1/1/2025	\$	\$	XXXXXXXXX	\$
Total gross investment in furniture, fixtures, equipment, automobiles, materials & supplies, &				
other general equipment.	\$	\$	\$	\$
Total cash value 1/1/2025 of above furniture, etc.	\$	\$	xxxxxxxxxx	\$
CONSTRUCTION WORK IN assets reported under this		Please attach a separa	te sheet identifying	and describing the
Personal @ 15%	\$	\$	\$	\$
Real @ 100%	\$	\$	\$	\$
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## TENNESSEE PROPERTY (Continued)

#### **Real Estate**

A. Land	<u>।:</u>						
Acres	Location	Year Acquired	Purchased From	Deed Book	Page No.	Gross Investment \$	Cash Value Jan. 1, 2025 \$
				Total L	and	\$	\$
B. <u>Struc</u>	ctures:						
Kind & T		Location		Year Constructed Acquired	l/ \$	Gross Investment	Cash Value Jan. 1, 2025 \$
					<u>*</u> 		
				otal Structur			\$
			Total Real Est				\$
No. Meter	s	(	Within Corporate Limits			itside ate Limits	Total
No. Miles Lines							
No. Miles Size & Size:	of Main by Kind						
No. Custo	mers			-7A-			CT-0400

#### **PROPERTY SHEET**

Note: One sheet to be completed for each county, city, and special school district where property is located.

Name of county, city, or special school district

County

#### **GAS DISTRIBUTION SYSTEM**

	Gross Investment Within Corporate Limits	Gross Investment Outside Corporate Limits	Gross Investment Total	Cash Value Jan. 1, 2025
Meters	\$	\$	\$	\$
Service Lines				
Mains by Size & Kind:				
House Regulators				
Measuring & Regulating Equipment				
Meter Installations				
Other Distribution Equipment				
Total Investment	\$	\$	\$	XXXXXXXXX
Total Cash Value 1/1/2025	\$	\$	XXXXXXXXX	\$
GAS PLANT EQUIPMENT				
Retorts	\$	\$	\$	\$
Benches				
Generators				
Holders				
Other Gas Plant Equipment				
Total Investment	\$	\$	\$	XXXXXXXXX
Total Cash Value 1/1/2025	\$	\$	XXXXXXXXX	\$
Total gross investment in furniture, fixtures, equipment, automobiles, materials & supplies, & other general equipment.	\$	\$	\$	xxxxxxxxxx
Total cash value 1/1/2025 of above furniture, etc.	\$	\$	XXXXXXXXX	\$
CONSTRUCTION WORK IN	N PROGRESS (GROSS	COST)		
Personal @ 15%	\$	\$	\$	\$
Real @ 100%	\$	\$	\$	\$
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#### **REAL ESTATE**

#### A. Land:

Acres	Location	Year Acquired	Purchased From	d Deed Book	Page No.	Gross Investment \$	Cash Value Jan. 1, 2025
				Total	Land	\$	\$
Kind & 7 of Struc	Type ture	Location		Year Constructed/A	cquired	Gross Investment	Cash Value Jan. 1, 2025
				Total Stru		\$	\$
				eal Estate/Ten		\$	\$
			Total All	Property/Ten	nessee	\$	\$
No. Mete	rs	C	Within orporate Limit	s 	Outs Corporat		Total
No. Miles Lines	of Service						
No. Miles Size & Size:	of Main by Kind						
No. Custo	omers						

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#### **PURCHASES AND SALES OF TENNESSEE PROPERTY**

List all purchases and sales of **Tennessee real property** (including Telecommunications Towers) that occurred during the year 2024. Give all applicable information for each transaction separately. (You may copy pages as needed) **Please attach a copy of the warranty deed or sales contract.** 

		<u>PURCHASES</u>	
Date of Purchase:			
County/City:			
Assessor's Tax Map & Parcel Number:			
Purchase Price:			
Physical Address:			
		Number & Street	
	City	State	Zip
Description of Property:			
Grantor (seller):			
Type of Improvement:			
		SALES	
Date of Sale:			
County/City:			
Assessor's Tax Map & Parcel Number:			
Sale Price:			
Physical Address:			
		Number & Street	
	City	State	Zip
Description of Property:	_		
Grantee (buyer):			
Type of Improvement:			

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#### INDUSTRIAL DEVELOPMENT BOARD

Please report on this form any Industrial Development Board (IDB) or similar tax abatements information for personal and real property leased by your company. Please include scanned or paper copies of any similar agreements with city or counties for the referenced properties.

Owner Name	Lessee Name	Property Address	County Name	City Name	Estimated Value	Lease Date	Lease Terms
	_						
	_						
	- <u></u>						
	_						

#### **REAL PROPERTY UNDER CONSTRUCTION**

Tennessee Code Annotated 67-5-503 provides that, "If after January 1 and before September 1 of any year, an improvement or new building is completed and ready for use or occupancy...the assessor of property shall make or correct the assessment of such property, on the basis of the value of the improvement at the time of its completion..."

List all real properties under construction or properties that will be completed by September 1, 2025.

County and City	Property Owner and Map Reference	Description of Improvement	Construction Cost
			\$
			_
			_
			_
			_
			<del>-</del>
			_
			_
			_
			_
			_

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DATE:	
I,	, being the OWNER, PRESIDENT,
SECRETARY, AND/OR PARTNER OF	, do hereby
swear and affirm that the foregoing Ad Valor	rem Tax Report for the year two thousand twenty
five has been prepared from <u>only</u> the origina	al books, papers, and records of said respondent
under my direction in accordance with Tenn	essee Code Annotated, §67-5-1316, and is true
and correct to the best of my knowledge and	d belief.
	NAME
	OFFICIAL CAPACITY