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 File Date: 8/9/2024

# Notice of Rulemaking Hearing

*Hearings will be conducted in the manner prescribed by the Uniform Administrative Procedures Act, T.C.A. § 4-5-204. For questions and copies of the notice, contact the person listed below.*

<b>Agency/Board/Commission:</b>	State Board of Equalization
<b>Division:</b>	N/A
<b>Contact Person:</b>	Robin Pope, Executive Secretary
<b>Address:</b>	425 Rep. John Lewis Way N., Nashville, TN 37243
<b>Phone:</b>	615-401-7954
<b>Email:</b>	<a href="mailto:Robin.Pope@cot.tn.gov">Robin.Pope@cot.tn.gov</a>

*Any Individuals with disabilities who wish to participate in these proceedings (to review these filings) and may require aid to facilitate such participation should contact the following at least 10 days prior to the hearing:*

<b>ADA Contact:</b>	Lela Shadrick, Human Resources Manager, Comptroller of the Treasury
<b>Address:</b>	425 Rep. John Lewis Way N., Nashville, TN 37243
<b>Phone:</b>	615-401-7927
<b>Email:</b>	<a href="mailto:Lela.Shadrick@cot.tn.gov">Lela.Shadrick@cot.tn.gov</a>

**Hearing Location** (for additional locations, copy and paste table)

Address 1:	Cordell Hull Building, Volunteer Conference Center		
Address 2:	425 Rep. John Lewis Way N.		
City:	Nashville, TN		
Zip:	37243		
Hearing Date:	10/01/2024		
Hearing Time:	1:00 PM	<input checked="" type="checkbox"/> CST/CDT	<input type="checkbox"/> EST/EDT

**Additional Hearing Information:**

**\*\*Anyone seeking to participate electronically may access the hearing using the following information\*\***

**Microsoft Teams** [Need help?](#)  
**Join the meeting now**  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ODY5NGUxMWMtN2VhMCM0YTA0LWI0MGYtMDUxOTE4ZWE3N2Nj%40thread.v2/0?context=%7b%22Tid%22%3a%225e1bb2d8-0f0e-4905-acc9-7351f8506ff6%22%2c%22Oid%22%3a%22c92366d9-b141-493e-ba58-870f5bc2a03c%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODY5NGUxMWMtN2VhMCM0YTA0LWI0MGYtMDUxOTE4ZWE3N2Nj%40thread.v2/0?context=%7b%22Tid%22%3a%225e1bb2d8-0f0e-4905-acc9-7351f8506ff6%22%2c%22Oid%22%3a%22c92366d9-b141-493e-ba58-870f5bc2a03c%22%7d)  
 Meeting ID: 299 608 561 881  
 Passcode: YHjv9v

**Dial in by phone**  
[+1 615-924-8724](tel:+16159248724), [968047084#](tel:+1968047084) United States, Nashville  
[Find a local number](#)  
 Phone conference ID: 968 047 084#

Please check the State Board's website at <https://www.comptroller.tn.gov/boards/state-board-of-equalization/sboe-resources/sboe-calendar.html> for any additional information regarding this rulemaking hearing.

Oral comments are invited at the hearing. In addition, written comments may be submitted via email at [Robin.Pope@cot.tn.gov](mailto:Robin.Pope@cot.tn.gov) or mailed to:

Tennessee State Board of Equalization  
Attention: Robin Pope  
Cordell Hull Building  
425 Rep. John Lewis Way N., 3<sup>rd</sup> Floor  
Nashville, TN 37243

Written comments must be received by 4:30 CDT on September 30, 2024, in order to be considered. If attending the hearing in person, please bring identification so that you may be checked into the building by security. The Volunteer Conference Center is located on the second floor.

**Revision Type (check all that apply):**

- Amendment  
 New  
 Repeal

**Rule(s)** (ALL chapters and rules contained in filing must be listed. If needed, copy and paste additional tables to accommodate more than one chapter. Please enter only **ONE** Rule Number/Rule Title per row.)

Chapter Number	Chapter Title
0600-15	Rules Governing Public Comment at Meetings
Rule Number	Rule Title
0600-15-.01	Purpose
0600-15-.02	Applicability
0600-15-.03	Definitions
0600-15-.04	Procedures for Public Comment at Meetings

Place substance of rules and other info here. Statutory authority must be given for each rule change. For information on formatting rules go to <https://sos.tn.gov/products/division-publications/rulemaking-guidelines>.

Rules of Tennessee State Board of Equalization are amended by adding a new chapter 15 titled Rules Governing Public Comment at Meetings, as follows:

## **Rules of Tennessee State Board of Equalization**

### **Chapter 0600-15**

#### **Rules Governing Public Comment at Meetings**

##### **Table of Contents**

0600-15-.01 Purpose	0600-15-.03 Definitions
0600-15-.02 Applicability	0600-15-.04 Procedures for Public Comment at Meetings

##### Rule 0600-15-.01 Purpose

The purpose of these rules is implementation of the provision of Public Chapter 300, Acts of 2023, amendment to Tennessee Code Annotated, Title 8, Chapter 44, Part 1 which requires the State Board of Equalization to reserve a period for public comment to provide the public with the opportunity to comment on matters that are germane to the items on the agenda for any applicable meetings occurring on or after July 1, 2023.

Authority: T.C.A. § 8-44-112

##### Rule 0600-15-.02 Applicability

These rules apply to all members of the public requesting to comment at a meeting before the State Board of Equalization or any subsidiary governing body of the State Board of Equalization. The opportunity for public comment authorized in these rules is separate and apart from the opportunity of parties in contested case proceedings to present oral argument in accordance with Tenn. Comp. R. & Regs. 0600-01 and Tenn. Code Ann. § 4-5-315(e).

Authority: T.C.A. §§ 8-44-112 and 4-5-315

##### Rule 0600-15-.03 Definitions

As used in these rules, unless the context otherwise requires:

- (1) "Board" means the State Board of Equalization or any subsidiary governing body of the State Board of Equalization.
- (2) "Governing Body" means any entity as defined by Tenn. Code Ann. § 8-44-102.
- (3) "Meeting" means any meeting subject to the requirements of Tenn. Code Ann. § 8-44-112.

Authority: T.C.A. §§ 8-44-102 and 8-44-112

##### Rule 0600-15-.04 Procedures for Public Comment at Meetings

- (1) Written notification to request to make public comment at a Meeting must be sent to and received by the Executive Secretary of the Board at least two business days in advance of the Meeting. Requests may be made by email to [sb.web@cot.tn.gov](mailto:sb.web@cot.tn.gov). The request should include the proposed speaker's name, the agenda item(s) upon which the speaker wishes to comment, and whether the speaker's comments will be in favor of or opposed to the agenda item(s). Speakers will be selected on a first-come, first-served basis.

- (2) The public comment period will be held at the beginning of the Meeting once the Meeting is called to order and a quorum has been established.
- (3) Speakers will be limited to two minutes per person per agenda item, with a maximum of two speakers in favor of and two speakers opposed to each agenda item.
- (4) Speakers must identify themselves at the beginning of their allotted time and stay on topic of the agenda item(s) that they have indicated their desire to speak on when addressing the Board.
- (5) Speakers should conduct themselves in a respectful manner and will be asked to remove themselves if they engage in threatening or disruptive behavior.
- (6) The Board, in its discretion, may ask relevant questions of any speakers providing public comment. Such a question period will not be included in the speaker's allotted time frame.
- (7) The Chair may extend the allotted time frame or increase the maximum number of speakers for a particular agenda item if the Chair determines that the circumstances reasonably require it. If the Chair extends the allotted time frame or total number of speakers, the Chair shall ensure that an equal extension is granted to both those in favor of and opposed to any agenda item subject to an extension.

Authority: T.C.A. § 8-44-112

I certify that the information included in this filing is an accurate and complete representation of the intent and scope of rulemaking proposed by the agency.

Date: August 9, 2024

Signature: 

Name of Officer: Robin Pope

Title of Officer: Executive Secretary

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Filed with the Department of State on: 8/9/2024

  
Tre Hargett  
Secretary of State

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Aug 09 2024, 12:07 pm

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