



JASON E. MUMPOWER
Comptroller

MINUTES
of the
WATER AND WASTEWATER FINANCING BOARD MEETING
November 17, 2022
10:00 am

Greeting:

Chairman Moody detected a quorum and called to order the meeting of the Water and Wastewater Financing Board (“WWFB”) in the Volunteer Conference Center on the 2nd Floor of the Cordell Hull Building in Nashville, TN at 10:00 a.m. (CDT).

Board Members Present and Constituting A Quorum:

Greg Moody, Chairman
Tom Moss, Vice-Chairman
Mike Adams
Jim Redwine
Drexel Heidel
Eugene Hampton
Nick Newman
Mike Goodman, Participated Virtually

Staff Present:

Ross Colona, Comptroller’s Office
Meghan Huffstutter, Comptroller’s Office
Nate Fontenot, Comptroller’s Office
Ben Johnson, Comptroller’s Office

Counsel Present:

Seth May, Comptroller’s Office

Others present and Addressing the Board

Steve Osborne, Assistant Director LGF, Comptroller’s Office
Don Scholes, Tennessee Association of Utility Districts
John Greer, Tennessee Association of Utility Districts
Representatives from the Town of Spencer

Kenny Baird, Lafollette Utilities
Casey Burnett, Mayor, City of Friendship
Carol Austin, Attorney, City of Friendship
Nathaniel Green, Professional Engineer, James C. Hailey & Company

Approval of Minutes

Chairman Moody presented the March 24, 2022, for approval. Mr. Heidel moved to approve the minutes. Mr. Newman seconded the motion which passed unanimously.

Water Loss

Mr. Colona reminded the board of the Water Loss process and gave a brief overview to the board of which entities had been identified as out of compliance.

Mr. May gave the staff summary and explained staff recommendations.

1. The Entity shall send Board staff an update by February 28th, that details their plan to improve their non-revenue water and validity score. This plan should include any capital improvements that are to be made.
2. The Entity shall remain under Board supervision until the Board releases the Entity from its oversight.

Mr. Colona than opened the floor up for Mr. Kenny Baird to address the board on his concerns regarding how water loss is now reported. After a brief discussion the board concluded that the current model for measuring water loss was appropriate.

Mr. Adams than moved to accept staff recommendations. Vic-Chairman Moss seconded the motion which passed unanimously.

The Town of Brighton

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. The Entity shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:
 - a. A review of the capitalization policy, including any recommended modifications;

- b. A review of the debt management policy, including any recommended modifications;
 - c. The creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;
 - d. A review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - e. Verification that all governing body members of the utility are in compliance with all relevant training requirements; and,
 - f. A review of the leak adjustment policy, including any recommended modifications or adoption of such policy should one not exist.
2. By January 31, 2023, the Entity shall send Board staff a copy of the contract between the Entity and the qualified expert who is to perform the tasks in paragraph 1.
 3. By July 31, 2023, the Entity shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementations.
 4. Board staff is given the authority to grant one extension of up to six (6) months of the foregoing deadlines upon a showing of good cause by the Entity.
 5. Should the Entity fail to comply with any directive in this order, Board staff and Counsel shall, with the full authority of the Board, issue subpoenas for the Entity's governing body and Manager to appear in-person before the Board during its next meeting following noncompliance of this order.

Mr. Redwine asked to amend the staff recommendations to only allow for a three-month extension upon showing of good cause by the Entity, due to the delinquency of the Entity in the past.

Mr. Redwine moved to accept staff recommendations. Mr. Newman seconded the motion which passed unanimously.

Bulls Gap

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. The Entity shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:
 - a. A review of the capitalization policy, including any recommended modifications;

- b. A review of the debt management policy, including any recommended modifications;
 - c. The creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;
 - d. A review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - e. A review of anticipated changes to the Entity's customer base and ongoing capital projects, including any recommended modifications or considerations for future rate modifications; and,
 - f. Confirming that all members of the utility system's governing body have complied with the applicable training requirements.
2. By January 31, 2023, the Entity shall send Board staff a copy of the contract between the Entity and the qualified expert who is to perform the tasks in paragraph 1.
 3. By July 31, 2023, the Entity shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementations.

Mr. Newman moved to accept staff recommendations. Mr. Redwine seconded the motion which passed unanimously.

Cumberland Gap

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. The Entity shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:
 - a. A review of the capitalization policy, including any recommended modifications;
 - b. A review of the debt management policy, including any recommended modifications;
 - c. The creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;
 - d. A review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - e. A review of the leak adjustment policy, including any recommended modifications or adoption of such policy should one not exist;
 - f. A justification of the inside and outside the city limit rates, including any recommended modifications to the rate structure;
 - g. A justification for having unbilled sewer customers, including any recommendations to bill all customers if needed;

- h. Verification that all governing body members of the utility are in compliance with all relevant training requirements;
2. By January 31, 2023, the Entity shall send Board staff a copy of the contract between the Entity and the qualified expert who is to perform the tasks in paragraph 1.
3. By July 31, 2023, the Entity shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementations.
4. Board staff is given the authority to grant an extension of up to six months of the foregoing deadlines upon a showing of good cause by the Entity.

Mr. Redwine asked if there were any utilities in the nearby area that would be capable of merging with the Entity. The staff recommendations were then amended adding a requirement for the Entity to complete a feasibility study over the possibility of merging with another utility.

Mr. Redwine moved to accept staff recommendations. Vice-Chairman seconded the motion which passed unanimously.

Friendship

Mr. Colona described the current standing of the utility and explained the staff recommendations, he also mentioned a past TAUD study that had recommended that the Entity should hook onto County Wide.

1. All previous Board orders relating to Friendship, to the extent that they remain in effect, are hereby rescinded.
2. Friendship shall not enter into any capital projects or take on any new debt without express consent of Board staff.
3. Board staff shall determine if capital projects are feasible and in the best interest of Friendship. Staff's determination will consider financial information, engineering plans and opinions, coordination with TDEC, and other sources of information as necessary.
4. Friendship shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:
 - a. the creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;
 - b. a review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - c. a review of any capital improvements Friendship wishes to pursue, or that TAUD (or other expert retained by Friendship and approved by Board staff) finds necessary or advisable, including the result on future rates; and,

- d. confirmation that all members of the utility system's governing body have complied with the applicable training requirements.
5. By January 31, 2023, Friendship shall send Board staff a copy of the contract between Friendship and the qualified expert who is to perform the tasks in paragraph 4.
6. By July 31, 2023, Friendship shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementation.
7. Friendship shall not lower its water and sewer rates without approval of Board staff.
8. Friendship shall continue its meter replacement program.
9. Friendship shall provide monthly updates in a form prescribed by Board staff regarding its current litigation with the Friendship Water Company, status of current and proposed capital projects, and other information as necessary and requested by Board staff.

Mr. Colona then opened the floor for Mayor Burnett to address the board regarding various issues the Town has been experiencing with water quality, a rate study, and depreciation. Mayor Burnett also added that the Town is currently planning on building a new water plant north of the town, he asked for the board to allow for completion instead of issuing new orders. Mr. Colona readdressed the board and reiterated the Town's request for a delay on new orders, he recommended that due to the many issues that have been corrected according to Mayor Burnett, the town would especially benefit from another rate study.

Mr. Redwine expressed concerns regarding the Town's ability to provide safe drinking water and the current lawsuit between the Entity and the Company selling the water. Vice-Chairman Moss added to Mr. Redwine's statement and asked how building new water plants would circumvent the outstanding lawsuit. Mayor Burnett then spoke regarding various improvements that have been made in their systems as well as the different wells that the Friendship Water Company owns and operates. Mr. Colona reiterated the question to Mayor Burnett and asked for clarification on his answer. Mayor Burnett turned the question to the City's attorney, Carol Austin. Ms. Austin mentioned that the other party in the lawsuit may seek an injunction to stop the construction of the new wells, but at this time the court had not attempted to stop the Town from using their own wells. The Town's attorney concluded by stating that she expects the lawsuit to continue on for some time and will probably not be finalized for several more years. Vice-Chairman Moss mentioned that the current contract between the Town and water company requires that water is provided in its natural state, and that the Tetra-Chloroethylene is not a naturally occurring product. The town concurred with that opinion but mentioned that the company still retained the right to pursue a lawsuit and that it was uncertain how a judge might rule.

Mr. Redwine discussed the outstanding issues a little further before stating that he would like to see all staff recommendations be accepted and that all possible routes are explored. Mr. Adams asked if the Town had applied for the outstanding ARPA funding, and what would happen to those

monies if the Town could not complete the project. Mayor Burnett replied that the Town had applied for the ARPA funding by the deadline, and he did not believe that there would be any requirement to repay the funds. Mayor Burnett added that he did not believe connecting to County Wide Utility District to be financially feasible.

Mr. Colona brought the Board back to the original staff recommendations. Mr. Adams asked to shorten the time frame allowed for the rate study, and Mr. Newman asked if the rate study would effect the project. Mr. Colona agreed on amending the staff recommendations and did not see any ways that the rate study would affect the project.

Mr. Redwine moved to accept staff recommendations. Vice-Chairman Moss seconded the motion which passed unanimously.

Galloway

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. The Entity shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:
 - a. A review of the capitalization policy, including any recommended modifications;
 - b. A review of the debt management policy, including any recommended modifications;
 - c. The creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;
 - d. A review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - e. Verification that all governing body members of the utility are in compliance with all relevant training requirements;
 - f. And a review of the leak adjustment policy, including recommended modifications or adoption of such policy should one not exist.
2. By January 31, 2023, the entity shall send Board staff a copy of the contract between the Entity and the qualified expert who is to perform the tasks in paragraph 1.
3. By July 31, 2023, the Entity shall provide Board staff with the completed rate study either proof of implementation of the resulting recommendations or a proposed plan of implementation.
4. Board staff is given the authority to grant one extension of up to six months of the foregoing deadline upon a showing of good cause by the Entity.

Mr. Newman moved to accept staff recommendations. Mr. Adams seconded the motion which passed unanimously.

Gleason

Mr. Colona described the current standing of the utility and explained staff recommendations, he also added that the Town had re-occurring issues with audits.

1. The Entity shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:
 - a. A review of the capitalization policy, including any recommended modifications
 - b. A review of the debt management policy, including any recommended modifications;
 - c. The creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;
 - d. A review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - e. Verification that all governing body members of the utility are in compliance with all relevant training requirements;
 - f. A review of the leak adjustment policy, including any recommended modifications or adoption of such policy should one not exist;
 - g. A justification of the inside and outside the city limit rates, including any recommended modifications to the rate structure.
2. By January 31, 2023, the Entity shall send Board staff a copy of the contract between the Entity and the qualified expert who is to perform the tasks in paragraph 1.
3. By July 31, 2023, the Entity shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementation.
4. Board staff is given the authority to grant two extensions of up to six months of the foregoing deadlines upon a showing of good cause by the Entity.

Mr. Heidel asked that the recommendations be amended to include an update on the audit provided by the Entity by January 31st.

Vice-Chairman Moss moved to accept staff recommendations. Chairman Moody seconded the motion which passed unanimously.

Gordonsville

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. The Entity shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:
 - a. A review of the capitalization policy, including any recommended modifications;
 - b. A review of the debt management policy, including any recommended modifications;
 - c. The creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;
 - d. A review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - e. Verification that all governing body members of the utility are in compliance with all relevant training requirements;
 - f. A review of the leak adjustment policy, including any recommended modifications or adoption of such policy should one not exist; and,
 - g. A justification of the inside and outside the city limit rates, including any recommended modifications to the rate structure.
2. By January 31, 2023, the Entity shall send Board staff a copy of the contract between the Entity and the qualified expert who is to perform the tasks in paragraph 1.
3. By July 31, 2023, the Entity shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementation.
4. Board staff is given the authority to grant two extensions of up to six months of the foregoing deadlines upon a showing of good cause by the Entity.

Mr. Newman moved to accept staff recommendations. Mr. Adams seconded the motion which passed unanimously.

Grand Junction

Mr. Colona described the current standing of the utility and explained the staff recommendations, also added that the Town was delinquent in the most recent audit. Mr. Colona asked the Board if they would like to amend the recommendations to require the Town to update board staff by January 31st on outstanding audits. The board agreed.

1. The Entity shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:

- a. a review of the capitalization policy, including any recommended modifications;
 - b. a review of the debt management policy, including any recommended modifications;
 - c. the creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;
 - d. a review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - e. verification that all governing body members of the utility are in compliance with all relevant training requirements;
 - f. review of the leak adjustment policy, including any recommended modifications or adoption of such policy should one not exist;
 - g. and a justification of the inside and outside the city limit rates, including any recommended modifications to the rate structure.
2. By January 31, 2023, the Entity shall send Board staff a copy of the contract between the Entity and the qualified expert who is to perform the tasks in paragraph 1.
 3. By July 31, 2023, the Entity shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementation.
 4. Board staff is given the authority to grant one extension of up to six months of the foregoing deadlines upon a showing of good cause by the Entity.

Mr. Heidel moved to accept staff recommendations. Mr. Newman seconded the motion which passed unanimously.

Henning

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. The Entity shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:
 - a. A review of the capitalization policy, including any recommended modifications;
 - b. A review of the debt management policy, including any recommended modifications;
 - c. The creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;
 - d. A review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - e. Verification that all governing body members of the utility are in compliance with all relevant training requirements.

- f. Review of the leak adjustment policy, including any recommended modifications or adoption of such policy should one not exist;
 - g. And a justification of the inside and outside the city limit rates, including any recommended modifications to the rate structure.
2. By January 31, 2023, the Entity shall send Board staff a copy of the contract between the Entity and the qualified expert who is to perform the tasks in paragraph 1.
3. By July 31, 2023, the Entity shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementation.
4. Board staff is given the authority to grant two extensions of up to six months of the foregoing deadlines upon a showing of good cause by the Entity.
5. Should the Entity fail to comply with any directive in this order, Board staff and Counsel, acting on the Board's authority, shall issue subpoenas for the Entity's governing body and manager to appear in-person before the Board during its next meeting following non-compliance of this order.

Mr. Newman moved to accept staff recommendations. Vice-Chairman Moss seconded the motion which passed unanimously.

Hollow Rock

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. The Entity shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:
 - a. a review of the capitalization policy, including any recommended modifications;
 - b. a review of the debt management policy, including any recommended modifications;
 - c. the creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;
 - d. a review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - e. verification that all governing body members of the utility are in compliance with all relevant training requirements;
 - f. and a review of the leak adjustment policy, including any recommended modifications or adoption of such policy should one not exist;
2. By January 31, 2023, the Entity shall send Board staff a copy of the contract between the Entity and the qualified expert who is to perform the tasks in paragraph 1.

3. By February 28, 2023, the Entity shall send Board staff a proposed plan of action to improve its non-revenue water which may include proposed capital projects or any engagements with third parties to address water loss.
4. By July 31 , 2023, the Entity shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementation.
5. Board staff is given the authority to grant one extension of up to six months of the foregoing deadlines upon a showing of good cause by the Entity.

Mr. Newman moved to accept staff recommendations. Mr. Adams seconded the motion which passed unanimously.

Lynnville

Mr. Colona described the current standing of the utility and explained the staff recommendations, he also referred to a recent investigation that had been conducted by the Comptroller of the Treasury.

1. Paragraph 3 of the September 2021 order shall be amended to: By March 31, 2023, the Town shall send Board staff proof the utility system's governing body have complied with the training requirements as set out in Tenn. Code Ann. 7-34-1150).
2. Paragraph 4 of the September 2021 order shall be amended to: By June 30, 2023, the Town shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a plan of implementation.

Vice-Chairman Moss moved to accept staff recommendations. Mr. Newman seconded the motion which passed unanimously.

Toone

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. The Entity shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:
 - a. the creation of a capitalization policy, including any recommended modifications;
 - b. the creation of a debt management policy, including any recommended modifications;
 - c. the creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;

- d. a review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - e. a review of the leak adjustment policy, including any recommended modifications or adoption of such policy if one does not exist;
 - f. a justification of the inside and outside the city limit rates, including any recommended modifications to the rate structure; and, verification that all governing body members of the utility are in compliance with all relevant training requirements.
2. By January 31, 2023, the Entity shall send Board staff a copy of the contract between the Entity and the qualified expert who is to perform the tasks in paragraph 1.
 3. By July 31, 2023, the Entity shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementation.
 4. Board staff is given the authority to grant one extension of up to six months of the foregoing deadlines upon a showing of good cause by the Entity.

Mr. Newman moved to accept staff recommendations. Mr. Adams seconded the motion which passed unanimously.

Tullahoma Utilities Authority

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. The Entity shall have the Tennessee Association of Utility Districts, or another qualified expert as approved by Board staff, perform a rate study that includes the following:
 - a. the creation of a capitalization policy, including any recommended modifications;
 - b. the creation of a debt management policy, including any recommended modifications;
 - c. the creation of a five-year capital asset budget, to be taken from the current capital asset list and to include future anticipated needs;
 - d. a review of relevant utility fees including but not limited to connection or tap fees, including any recommended modifications;
 - e. a review of the leak adjustment policy, including any recommended modifications or adoption of such policy if one does not exist;
 - f. a justification of the inside and outside the city limit rates, including any recommended modifications to the rate structure; and, verification that all governing body members of the utility are in compliance with all relevant training requirements.

2. By January 31, 2023, the Entity shall send Board staff a copy of the contract between the Entity and the qualified expert who is to perform the tasks in paragraph 1.
3. By July 31, 2023, the Entity shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementation.
4. Board staff is given the authority to grant one extension of up to six months of the foregoing deadlines upon a showing of good cause by the Entity.

Mason

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. By March 31, 2023, the Town shall send an update to Board staff regarding the capital project for which the Community Development Block Grant was awarded.

Mr. Hampton asked for confirmation that the Town had been making the required payments to reimburse the Water and Sewer Fund. Steve Osborne confirmed to the board that the required payments were being properly made.

Mr. Redwine moved to accept staff recommendations. Mr. Hampton seconded the motion which passed unanimously.

Spencer

Mr. Colona gave an update to the board on new progress being taken by the Town. This included the information that the Town approached Warren County Utility District to help run the plant, which Board staff believes to be in the best interest for the Town and its customers. Warren County Utility District issued a response to Spencer's request for help, stating they will only consider if they are allowed to take over. Mr. Colona went on to explain the current staff recommendations being made.

1. The City shall send Board staff an update by February 28th, 2023, the Town shall send Board staff an update regarding any efforts made to work with any surrounding utilities to ensure the financial, technical, and managerial health of the utility.
2. The City shall send Board staff an update by February 28th, 2023, that details their plan to improve their non-revenue water and validity score. This plan should include any capital improvements that are to be made.

Vice-Chairman Moss affirmed that TDEC was in agreement with Staff's recommendation for a separate utility to take over plant operations. Mr. Adams voiced his concern of how it would affect the rates for sewer customers if the water operations were separated. Mr. Nathaniel Green addressed the board and stated that there was currently an analysis underway to investigate the impacts of a take over that should be finalized by February. Jackson Thornton is also working on completing an additional rate study that should be finished by year end. Vice-Chairman Moss asked if Board staff foresee any legal issues with a Utility District taking over a Municipality. Mr. Colona saw no concerns.

Mr. Adams moved to accept staff recommendations. Mr. Newman seconded the motion which passed unanimously.

Collinwood

Mr. Colona described the current standing of the utility and explained the staff recommendations. Mr. Colona also mentioned that Wayne County had successfully divided the remaining portions of its' utility infrastructure upon the reaching of an agreement with the City of Collinwood.

1. By January 31, 2023, the Entity shall provide Board staff with proof of implementation of the rate study recommendations.
2. The Entity shall send financial updates to Board staff by March 1st and September 1st of each year beginning March 1, 2023, until the Board releases the Entity from its oversight.

Vice Chairman Moss moved to accept staff recommendations. Mr. Redwine seconded the motion which passed unanimously.

Lobelville

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. The Entity shall send financial updates to Board staff by March 1st and September 1st of each year beginning March 1, 2023, until the Board releases the Entity from its oversight.
2. By February 28, 2023, the Entity shall send Board staff a proposed plan of action to improve its non-revenue water which may include proposed capital projects or any engagements with third parties to address water loss.

Mr. Adams moved to accept staff recommendations. Vice-Chairman Moss seconded the motion which passed unanimously.

Puryear

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. The Entity shall send financial updates to Board staff by March 1st and September 1st of each year beginning March 1, 2023, until the Board releases the Entity from its oversight.

Chairman Moody moved to accept staff recommendations. Mr. Redwine seconded the motion which passed unanimously.

Rutledge

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. By January 31, 2023, the Entity shall provide Board staff with proof of implementation of the rate study recommendations.
2. The Entity shall send financial updates to Board staff by March 1st and September 1st of each year beginning March 1, 2023, until the Board releases the Entity from its oversight.

Vice-Chairman Moss moved to accept staff recommendations. Mr. Newman seconded the motion which passed unanimously.

Trimble

1. By January 31, 2023, the Entity shall provide Board staff with the completed rate study and either proof of implementation of the resulting recommendations or a proposed plan of implementation.

2. The Entity shall send financial updates to Board staff by March 1st and September 1st of each year beginning March 1, 2023, until the Board releases the Entity from its oversight.

Chairman Moody moved to accept staff recommendations. Mr. Redwine seconded the motion which passed unanimously.

Vanleer

Mr. Colona described the current standing of the utility and explained the staff recommendations.

1. By January 31, 2023, the Entity shall provide Board staff with proof of implementation of the rate study recommendations.
2. The Entity shall send financial updates to Board staff by March 1st and September 1st of each year beginning March 1, 2023, until the Board releases the Entity from its oversight.

Mr. Adams moved to accept staff recommendations. Mr. Newman seconded the motion which passed unanimously.

Future Meeting Dates

Mr. Colona addressed the Board regarding future meeting dates for the 2023 calendar year. The below dates were recommended.

March 23, 2023

August 24, 2023

November 16, 2023

Mr. Redwine asked that calendar invites be included in the next email.

Mr. Redwine moved to accept staff recommendations. Mr. Heidel seconded the motion which passed unanimously.

Other Business

Mr. Adams asked if the Board could require that all parties who wished to address the Board in the future be made to attend in person. Mr. Colona saw no issues with that requirement.

Adjournment

Mr. Adams moved that adjourned the meeting at 11:23 am. Mr. Newman seconded. The motion carried unanimously.